

South Yorkshire Mayoral Combined Authority  
Officer Scheme of Delegation  
Record of Officer Decision Form

(Regulation 7 of The Openness of Local Government Bodies Regulations 2014)

Please send this completed form to: [SYMCAMeetings@southyorkshire-ca.gov.uk](mailto:SYMCAMeetings@southyorkshire-ca.gov.uk)

1	Subject of decision/report title:	Assessment of a Bus Franchising Scheme: Variation to Contract
2	Decision Date:	05 June 2024
3	Background/reason for decision/purpose of report:	<p>In February 2023, following the completion of competitive tender exercise (using the Crown Commercial Framework), Grant Thornton UK LLP Limited were appointed to co-develop the outline business case for a Bus Franchising Scheme at an original contract price of £753,551.</p> <p>In November 2023 a variation to the contract of £760,000 was approved for provision of additional work which was to agree a capped level of cost for the time and materials aspect of the contract, facilitating ongoing Senior Management review discussions.</p> <p>Approval is now sought to extend Grant Thornton's contract from £1.5m by a further £380,000 in order to facilitate the Independent Audit and responses to the reviewers' questions about the assessment.</p> <p>This could not originally be contracted in the absence of an MCA decision on whether to progress an Independent Audit. That decision has now been taken on 12 March 2024</p> <p>The £3m budget for this work was approved at the 4 March 2022 MCA meeting</p>
4	Options considered:	<ol style="list-style-type: none"> <li>1. Not to agree the variation to the contract and risk ineffective response to reviewers' questions.</li> <li>2. Approve the variation to contract with Grant Thornton UK LLP.</li> </ol>
5	Decision:	Option 2
6	Background documents:	MCA Report - 4 March 2022 Officer Decision Report - 27 February 2023
7	Type of decision Key/Non-Key:	The original award was taken as a key decision. This is a variation to that award.
8	Officer making decision: (Director or Statutory Officer)	Melanie Corcoran, Executive Director of Transport

9	Contact details (telephone number or email):	<a href="mailto:melanie.corcoran@southyorkshire-ca.gov.uk">melanie.corcoran@southyorkshire-ca.gov.uk</a>
10	Does the decision maker have a conflict of interest?	No
11	Consultations (where appropriate):	N/A
12	Any Legal, Financial, or Equality Implications considered:	The award of the contract now being varied was procured in accordance with the requirements of the PCR 2015.
13	Have Finance Team confirmed budget availability	Yes, confirmed by Assistant Director, Strategic Finance
14	Signature (Stat Officer or Director) and Date:	SIGNATURE REDACTED  Melanie Corcoran, Executive Director of Transport 05 June 2024

<b>For Democratic Services Team use only:</b>	
<b>Date received by Governance Team:</b>	<b>05/06/2024</b>
<b>Processed by:</b>	<b>Sarah Pugh, Democratic Services and Scrutiny Manager</b>
<b>Dem Services Ref No:</b>	<b>2024-055</b>